13 Jul-Plantaže ad Podgorica

Place and date: Podgorica, 24/03/2020

**REQUEST FOR COLLECTING THE BIDS FOR**

**THE PROCUREMENT PROCEDURE**

**of the continuous press**

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| I **Data on the Procurer** |

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| Procurer:  **13 Jul Plantaže a.d.** | Contact person:  Presiding of the Committee |
| Adress: **Put Radomira Ivanovića br.2** | Postal No. **81000** |
| Main office: **Podgorica** | Fiscal Ident.No.(Comp.Reg.No.).**02016281** |
| Tel: **0038220658 057** | Fax: **00382 20 658 057** |
| E-mail: titograd977@gmail.com |  |

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| **II Subject of the procurement** |

1. **Type of the public procurement subject**

**Goods**

1. **Description of the procurement subject**

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| Procurement of the continuous press for the pomace |

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| **III Manner of the determination of the subject and assessed value of the procurement** |

□ **Assessed value of the procurement subject**

The procurement subject is procured :

□ as a whole, continuous press, value without VAT, € 235.000,00 , the value with included VAT is €284.350,00

TOTAL:

without VAT : € 235.000,00

with included VAT : € 284.350,00

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| **IV Conditions for taking part in the procurement procedure** |

**a)Compulsory conditions**

Only a bidder who meets the following requirements may take part in the procurement procedure :

1. Must be registered with the competent public authority for the registration of the business entities;
2. Must prove that he or his legal representative has not been convicted by judgement absolute for any criminal offence as members of the organized crime with the corruption, money laundry and fraud;

**Proof of the fulfillment of the compulsory conditions**

The fulfillment of the compulsory conditions shall be proved by submitting the following proofs:

1. Proof on the registration with the competent public authority for the registration of the business entities with the data on the authorized persons of the bidder;
2. Proof by the competent authority, issued on the grounds of the criminal record which must not be older than 6 months by the day of public opening of the bids;
3. **Facultative conditions**

**b1 ) economic-financial capability**

Meeting the conditions of the economic-financial capability shall be proved by submission of:

□ report on the accounting and financial condition- balance sheet and profit and loss account with the authorized auditor ‘s report in accordance with the law by which the accounting and audit have been regulated for the previous two years, ie for the period from the registration.

**b2) professional-technical and human resources capacity**

**Whether conditions of professional-technical and human resources capacity are met in the public procurement procedure for goods is evidenced by submitting one or more evidences, and so as follows:**

x the list of main deliveries, made in the previous two years, with values, dates and recipients, with the submission of the confirmations of the performed deliveries, issued by the purchaser or in case that the confirmations cannot be provided, due to the reasons, not caused by the bidder’s guilt, the bidder’s statement on the executed deliveries is requested with the statement of the reasons for not having been able to provide the confirmations.

x samples, descriptions, ie photographs of the goods which are the subject of delivery, whose authenticity may be confirmed if the Procurer requests it:

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| 1. *Technical sheet of the offered equipment*  *2. Sketches and cross sections respectively:*  *a. lateral(stationary)continuous press*  *b.movable continuous press*  *c. crusher attached to the press*  *3. Spare parts sheet*  *4.Projected maintenance and service costs for the period of 5years*  *5.Technical sheet for all electronic parts of the machine*  *6.Sketch of whole connected system*  *7. Attests and results of the research for the offered materials*  *8. Directions for use translated into English* |

x other certificates, confirmations, issued by the bodies or authorities for the evaluation of the compliance, the competence of which is recognized and by which, the compliance of the goods will be confirmed by clearly determined referred statement of the proper specifications or standards.

* Declaration on the compliance with EU directives:
  + 2006/42/CE for the machines
  + 2014/30/CE for electromagnetic compatibility
  + 2014/35/CE for electric equipment, made for the use in the range of certain voltages
  + 2004/1935/CE for the materials that come into contact with food products

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| **V Validity period of the bid** |

Validity period of the bid is 60 days from the day of the public opening of the bids.

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| **VI Time limit and place of execution of the Contract** |

- Time limit for the execution of the Contract is 365 days from the day of the conclusion of the Contract.

- Manner and time schedule of delivery: delivery and installation of the machine by the 15th of July 2020.

-The place of the execution of the Contract is Procurer’s warehouse Podgorica.

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| **VII Language of the bid** |

**x** Montenegrin language and other language, used officially in Montenegro in accordance with the Constitution and law

x English language

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| **VIII Criteria for the selection of the most favourable bid:** |

Criteria for the selection of the most favourable bid is:

□x economically the most favourable offer

1. Functional characteristics of the product – 25 points

2. Warranty time limit – 15 points

3. Price- 60 points

Category 1 will be calculated ,as follows:

- offered compositions and quality of the material – 10 points

- functionality of the machine- 10 points

- technical solution – 5 points

Category 2 shall be calculated as follows: : X offered / X maximum\* number of points.

Category 3 shall be calculated as follows: C lowest price / C offered price \* number of points.

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| **IX Time limit and place of submitting the bids and opening of the bids** |

The bids shall be submitted on working days from 7 to 14 hrs, closing on the day of the year by the 31.03.2020. at 13 hrs.

The bids may be submitted:

□ x directly, in person at the Procurer’s archive to the following address: Put Radomira Ivanovića No.2, 81 000 Podgorica, Montenegro.

□x by registered mail with the advice of receipt to the following address: Put Radomira Ivanovića No.2, 81 000 Podgorica, Montenegro.

□x by email address listed on the general information on page 2 of this document.

Public opening of the bid, which may be attended by the authorized representatives of the bidders with enclosed power of attorney, signed by the authorized person, will be held on the 31th of March 2020 at 13:30 hrs in the premises of 13 jul-Plantaže a.d.,Podgorica , located in Put Radomira Ivanovića Str, No.2, 81 000 Podgorica, Montenegro.

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| **X Time limit for bringing a decision on the selection of the most favourable bid** |

The decision on the selection of the most favourable bid will be made within 30 days (from the day of the public opening of the bids).

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| **XI Other data and conditions which are important for the implementation of the procurement procedure** |

**The deadline and method of payment**

The time limit is:

- in 10 equal monthly installments, starting from the date of the conclusion of the contract with the selected bidder

The manner of payment is: by bank transfer by the submitted banking instructions

**□The means of financial securing of the Contract on Procurement :**

Prior to signing the contract, the bidder whose bid would be selected as the most favorable is obliged to provide the Procurer with the following:

**□ x** guarantee for the advance payment in the amount of the agreed advance payment with the valid time limit within the total duration of the Contract

**□ x** a good performance guarantee for the execution of the Contract in the amount of 5% of the contract value for the period of 365 days.

**TECHNICAL CHARACTERISTICS OR SPECIFICATIONS OF THE SUBJECT OF THE PROCUREMENT, I.E. BILL OF QUANTITIES**

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| **Ord.No.** | **Description of the subject of the procurement, ie a part of the subject of procurement** | **Important characteristics of the subject of the procurement concerning quality, performances and/or measures** | **Unit of measure** | **Quantity** |
| 1 | Mechanical continuous press | **Lateral continuous press (drainer) diameter 800 mm**  Capacity: 35-45 tons per hour  Installed power: cc 7,5 kW  Number of revolutions per minute: 3-5,5  Requested manner of work  The press should separate up to 75% of the grape juice with or without the stalks.  About 50-60% of such juice is made by a simple, static draining process.This system should be equipped with the following in order to achieve such results:  -great surface of pressing of the static part-up to 5,5 m2  - high degree of discharging filling the sheets-cc 28%  -reservoir capacity 0,4 m3  -construction of the exterior hopper and rotating plate should provide perfect cleaning of the holes (pores),  The rest of the pressed grapes is extracted by the agents with possibly mild pressing. For reaching these results, the system should have:  - wide surface of the sheets for pressing between ’Maltese’ cross and opening for juice discharging- from 3,8 to 4 m2.  -high degree of discharging filling the sheets- cc 28%,  -perfect joining of diameter of screw and diameter of the sheet for pressing which provide perfect cleaning of the holes (pores) of the press,  - possibility of adaptation of the number of revolutions of the press,  -height of the screw for reaching high pressure of the valve for pressing with support of the low pressure for discharging .  The grape must, pressed from the grapes should have low value of the dry matters and matters, such as: polyphenols, tannins and vegetative waters which givw undesirable characteristics to the wine.  Trays of the press are of the structural shape and welded sheets, easy for handling and fortified.  The screw of the press should be made of AISI304 stainless steel, processed on the lathe from the out diameter whole length, covered with strong protection against wearing out.  Pressing sheets should be made of AISI 304 stainless steel.  ’Maltese’ screw should be made of oenological bronze.The sheets of the screen should be made of AISI 304 stainless steel.  bearing are waterproof and partly floating, connected with the oil reservoir.  The number of the revolutions of the screw should be changeable and vary from 2,5 to 6 rev. per minute.  Pressure is adapted on the platform by hydraulic opening of the door.  The vat for collecting the grape must should be made of AISI 304 stainless steel and should have connection of two terminals , diameter cc 120 mm, positioned on the sides.  ’The tunnels’ should be made of AISI304 stainless steel and connected with the joint in order to be checked and cleaned easily.  They have labyrinth seals instead of rubber couplings.  **Continuous movable press-diameter 800 mm**  Capacity: 35-45 tons per hour  Installed power: 22 kW  No.of rev.per minute: 1,0-2,5  Principles of work  The press should be projected and made in such a manner that it gradually adds the pressure in order to reach maximum use (limit), considering the seeds and skin of the grapes.A particular attention should be devoted to the adequate shape of the compressed chambers, screw and pressing sheets.  The cage of the press should be made of AISI 304 stainless steel of the balanced layers.  The possibility of changing the speed of revolutions per minute should be provided by the system of oil flow which provides pressing of the different types of grapes , depending on the needs of the cellar.  Pressure to the pomace should be realised by autonomy hydraulic part , attached to the press. The pressure of discharging should be adapted by needs and control of the max pressure should be set automatically.  Construction should be strong and simple for disassembly and cleaning.  All components should be made of the structural shapes and welded sheets. The press should contain wheels, front wheels are for managing.  The press should have wide ’crankcases’ , made of the stainless steel AISI 304 with fast opening and labyrinth connection instead of rubber flanges.  Rotation of the press must have the possibility of modification of the number of revolutions per min.  The last speed transmission should be done through the gears in order to absorb all reaction stresses during operation of the press.  Reservoir for oil should be attached to the shoulder of the press.  Fingers of the cage of the press should be made of AISI304 stainless steel. The vat for collecting the grape must should be made of AISI 304 stainless steel and separated into two parts in order to provide separation of the product. Exits are double sided with diameter of the connection of 80 mm.  **Pomace shredder on the press**  Installed on the exit of the press.  Installed two rotating knives for cutting.  Engine power 7,5 kW.  **Electrical equipment**  Machines for starting and stopping with proper engine set, counter of the revolutions and device for stopping backward rotations. All these functions should be installed on the screen with multiple attachments for connecting the press: towards the press and towards the pomace shredder on the press. | set | 1 |

x **Warranty time limit period:**

**-**min 12 months from the delivery date of the delivered equipment.

-min 10 years for the delivered steel materials

-min 15 years for the delivered inox materials

-min 24 months for the system operation

x **Manner of implementation of the quality control**

- Please provide ,against the goods delivery, the attests for the parts that guarantee the quality,

complied with the requested standards.

- Checking the compliance of the submitted certificates on the analyses by a bidder with the

specified ‘essential characteristics of the procurement subject, concerning the quality,

performances and/or dimensions ‘ from the section ‘technical characteristics or specification

of the procurement subject, ie bill of quantities’ of the Request for collecting the bids.

- EUR 1 form for the delivered equipment and materials

-attests and results of the research of delivered steel and inox materials .

x Delivery of the spare parts within 48 hours from the day of placing the order.

x The following costs are also included into the calculation of the costs of the positions from the technical specification, in case that it is not stated in the specification:

- procurement

-transport to the place of installation

- installation and assembly

-manufacture of specific profiles

-delivery and in stallation of auxilliary installation and consumable materials

-all necessary tools, ladders and transport vehicles

-subsistence allowances for the workers, board and lodging

-transport of the workers

-preliminary closing works

-building works

In compliance with the defined project task , enclosed in the continuation of the tender documentation.

Note: In case that Supplier is a legal entity which does not have the main office in Montenegro, he is obliged to provide necessary permits for the work of the foreign workers in the territory of Montenegro who will perform the works concerning the related goods.

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| **FORM OF THE BID WITH THE FORMS, PREPARED BY THE BIDDER** |

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| **COVER PAGE OF THE BID** |

(title of the Bidder)

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Submits to

(title of Procurer)

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**BID**

**By the Request for Collection of the Bids No.\_\_\_\_\_\_\_\_\_ dated from\_\_\_\_\_\_\_\_\_\_year**

**for procurement**

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*(description of the subject of the procurement)*

**FOR**

□ subject of the procurement as a whole

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| **DATA ON THE BID AND BIDDER** |

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| Title and main office of the Bidder |  |
| Fiscal Identification Number |  |
| VAT |  |
| Account No and title of the Bidder’s bank |  |
| Address |  |
| Telephone |  |
| Fax |  |
| E-mail |  |
| Entity/-ies authorized for signing the financial part of the bid and documents in the bid | *(Name, surname and function)* |
| *(signature)* |
| Name and surname of the entity in charge for information |  |

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Or National Identification No.by the country which is the seat of the Bidder

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| **FINANCIAL PART OF THE BID** |

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| Ord.No. | description of the subject | essential characteristics of the offered subject of procurement | measure unit | quantity | | unit price without VAT | total amount without VAT |  |
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| ..... |  |  |  |  | |  |  |  |
| Total price without VAT | | | | |  | | | | |

**Conditions of the Bid :**

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| Time limit for the Contract execution |  |
| Place for the Contract execution |  |
| Manner and dynamics of delivery/execution |  |
| Guarantee time limit |  |
| Guarantee of quality |  |
| Manner of implementation of control quality |  |
| Time limit for payment |  |
| Method of payment |  |
| Validity period of the bid |  |

Authorised entity of the Bidder

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*(name, surname and function)*

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*(signature in one’s own hand)*

PLACE OF SEAL

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| **PROOFS OF THE FULFILLMENT OF MANDATORY CONDITIONS FOR PARTICIPATION INTHE PROCEDURE OF PUBLIC COMPETITION** |

**To submit:**

- proof of the registration, issued by the body, competent for the registration of the business companies with the data on the authorized persons of the Bidder;

- proof of the competent body, issued by the Criminal records that must not be older than six months until the day of the public opening of the bids, that a bidder, namely, its legal representative has not been convicted by final judgement for any of the criminal acts of the organized crime with the elements of corruption, money laundry and fraud;

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| **PROOFS ON THE FULFILLMENT OF THE CONDITIONS OF THE ECONOMIC-FINANCIAL CAPABILITY** |

Meeting the conditions of the economic-financial capability shall be proved by submission of:

□ report on the accounting and financial condition- balance sheet and profit and loss account with the authorized auditor ‘s report in accordance with the law by which the accounting and audit have been regulated for the previous two years, ie for the period from the registration.

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| **PROOFS ON THE FULFILLMENT OF CONDITIONS OF THE EXPERT-TECHNICAL AND PERSONNEL CAPABILITY** |

Should be submitted :

x the list of main deliveries, made in the previous two years, with values, dates and recipients, with the submission of the confirmations of the performed deliveries, issued by the purchaser or in case that the confirmations cannot be provided, due to the reasons, not caused by the bidder’s guilt, the bidder’s statement on the executed deliveries is requested with the statement of the reasons for not having been able to provide the confirmations.

x x samples, descriptions, ie photographs of the goods which are the subject of delivery, whose authenticity may be confirmed if the Procurer requests it:

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x other certificates, confirmations, issued by the bodies or authorities for the evaluation of the compliance, the competence of which is recognized and by which, the compliance of the goods will be confirmed by clearly determined referred statement of the proper specifications or standards.

* Declaration on the compliance with EU directives:
  + 2006/42/CE for the machines
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  + 2014/35/CE for electric equipment, made for the use in the range of certain voltages
  + 2004/1935/CE for the materials that come into contact with food products

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| **INSTRUCTIONS TO THE BIDDERS FOR MAKING AND SUBMITTING THE BIDS** |

**Preparation of the bid**

A bidder makes and submits the bid in compliance with this request for taking part in the procurement procedure.

**Manner of submission of the bid**

A bid is delivered in the appropriate, closed envelope (an envelope, box and similar). It is on one part of the envelope that the title and main office of the Procurer, number of the Request for Collection of the Bids and the text with the inscription: ‘Do not open before the public opening of the bids’ should be written, and on the other part of the envelope, the title, main office and the address of the Bidder should be written.

**The bid shall be considered valid only if:**

-All specified products, asked by the Request for Collection of the Bids are offered.

**Manner of stating the offered price**

A bidder submits the bid with the price (-s), expressed in EUR, without VAT, such as: unit price, quantity and total financial amount for the offered goods.

All costs and discounts, concerning the total offered price are included in the offered price.

Offered price (-s) is (are)expressed for the complete subject of procurement and if the subject of the procurement is classified by the lots, the financial part of the bid should be delivered for each lot, separately,for which the bid has beensubmitted.

**Draft of the Contract on Procurement**

A bidder is obliged to enclose in the bid a Draft of the Contract on the Procurement, sealed and signed by the authorized entity in the place, provided for making an approval for it.

**Due time of the bid**

A bid is considered submitted in due time if it is delivered to the Procurer prior to the expiry of the time limit, provided for submitting the bids, stipulated by this Request.

**Recommendation to the bidders**

A bid should be prepared as a single compound and each filled page of the bid should be numbered, signed and sealed.